



NOTICE OF RECRUITMENT for Board Directors of Israel Manor Inc.

Israel Manor Inc. (“IMI”) is seeking interested persons who are willing and qualified to serve in a governance capacity on the IMI Board of Directors.

The IMI Board of Directors is the sole governing body of the corporation and is obligated to uphold IMI’s fiduciary responsibility ensuring legal, ethical, and personal integrity, exercise stewardship in the acquisition of resources and management of IMI’s asset portfolio; and collaboratively engage in strategic community development and outreach programming to carry out its mission with fidelity. The board is comprised entirely of volunteer directors who are bound by their legal obligations: the duties of care, loyalty, and obedience.

About the Organization

Established in 1996, IMI, a 501(c)(3) faith-based non-profit affiliate of Israel Baptist Church (IBC) serves residents and families of local communities, Ward 5, and the Washington Metropolitan Area through early childhood education, affordable housing, and community programming. IMI’s mission is to serve as a beacon of hope and empowerment and to contribute to the growth and prosperity of every resident within Ward 5 and the District of Columbia at large.

The activities of the Corporation, through its Board of Directors, encompass any of those concerned with affordable housing, education, faith-based initiatives, community development and outreach including for such purposes, the solicitation from or making of distributions to organizations under Section 501(c)(3) of the Internal Revenue code.

Desired Board Director Skills and Expertise

IMI is currently recruiting diverse Board leaders with expertise to enhance Board effectiveness in the areas of:

- Program and policy conceptualization and development
- Commercial finance
- Early Childhood development and education
- Real estate law/affordable housing development
- Arts and culture program development
- District of Columbia legal and Non-Profit Regulatory experience
- Business and fund development
- Government, Community, and Civic Relations
- Grant-writing & non-profit marketing
- Vendor and partner contract/relationship management
- Board development and organization planning

D.C. residency is preferred, but not required. Prior non-profit board experience or formal board training is a plus.



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Board Director Position Description

The IMI Board of Directors is comprised of Christian leaders from diverse backgrounds who are committed to the vision and mission of IMI and its founding entity, Israel Baptist Church, a pillar of faith and leadership in the community. Serving on the IMI Board of Directors is an extraordinary opportunity for an individual who is passionate about the missions of both IMI and IBC and is committed to strengthening the organizational leadership and governance capacity needed to realize positive outcomes for the community residents and families we serve.

Board members are expected to demonstrate the highest standard of ethics and personal integrity in representing IMI and, by extension, IBC. Board members are expected to responsibly represent IMI to their respective communities and to advocate for IMI's mission, programs, and services as appropriate.

IMI Board members are expected to have the business and financial acumen to read and understand IMI's financial statements, business reports, and to otherwise help the board fulfill its fiduciary responsibilities.

IMI Board members are expected to attend all regularly scheduled monthly and special meetings via phone or in person, attend designated community meetings, and participate in board development initiatives. Board directors are expected to read board materials in advance of board meetings and to come prepared to ask questions and actively engage in discussions and decision-making efforts.

Board members are expected to serve on one or more established or ad-hoc committees of the board and to collaboratively contribute committee work. Board members will be required, from time to time, to work on special projects or assignments both independently or with IMI staff and are expected to do so upon request and within reasonable limitations of one's capacity.

Board members are expected to play an active role in securing financial resources necessary for IMI to carry-out its mission. Board members are expected to leverage personal relationships and connections to help identify and solicit potential funders. Board members are required to directly invest in IMI's work and financially support the corporation's programs, fundraising initiatives, and by making a personal contribution each year in accordance with the organization by-laws.

Board terms are two years and may automatically renew for up to 4 consecutive terms.

How to Apply

Please submit a Letter of Interest outlining why you would like to serve on the IMI Board, what special skills, talents, or resources you bring to the Board, and what you hope to accomplish as a Board member. The Letter of Interest must be accompanied by a detailed Resume of Qualifications. Applications will be accepted thru June 30, 2019. Documents should be submitted with the subject line "Board Candidacy Interest" via email to admin@israelmanorinc.org or via the IMI Website at www.israelmanorinc.org. All submissions will be acknowledged within 48 hours of receipt.